



# MINUTES

Board of Directors - Regular Meeting - February 11, 2020 - 6:00pm

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1. **Call to Order** - The meeting was called to order at 6:07pm by Sridhar Ramachandran, Vice-President.
2. **Roll Call** -
  - a. **Present:** Sridhar Ramachandran, Kyle Daugherty, Susan Rothbauer, David Clifton, Courtney Lewis
  - b. **Absent:** Melissa Merida, Jared Law-Penrose
3. **Approval and Signature of Minutes from Regular Meeting December 10, 2019** - Motion to approve by Daugherty and seconded by Lewis. All in favor.
4. **Approved Public Participation** - none.
5. **Special Reports**
  - a. Enrollment/Lottery/Marketing Update - Glenn reported that the school held the 20-21 Lottery on Monday, February 10th. Two board members attended. Glenn shared a summary of the lottery and how full the early education program is this early in the cycle.
  - b. Human Resources Update - Barbara reported on the changes to the Cupola staff. Barbara gave an update on the H1B Visa process. There are two expected position openings in the fall with current staff not returning.
  - c. School Success Update - Barbara reported on the School Success goals by level. Teachers provide predictions on learner test performance for ILEARN. She reported on some of the Islands Occupations, especially with regard to the gardening group and the building group.
  - d. Board Policy Manual: Proposed Revisions - Tabled
  - e. Treasurer's Report: Quarterly Investment Report; Quarterly Bank Statement Review; December 2019 and January 2020 Credit Card Statements Review - Kyle reviewed the reports with the Board and the Board asked questions. Kyle reported on the increase in the value of the investment account.
  - f. Board Quarterly Financials - Barbara reported on the Nurtury budget. Barbara reported on the 2019-2020 Budget and highlighted areas where the budget is different than predicted. The Board asked questions.



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- g. CASA Update - A bi-weekly meeting will happen this week with the construction team. Barbara talked about the related projects for the Family Restroom at the Early Education end of the building and a small wall and entry door for the Fitness Room.
  - h. CM Bylaws - proposed adjustment update - Barbara is removing the request to amend the bylaws, PIP is pursuing another option to utilize a Basket Giveaway rather than a raffle.
  - i. Outdoor Committee Update and Staff Priorities Update - Barbara worked with the full staff to prioritize needs for the school with additional grant funds. Barbara discussed the needs for staff childcare and potential ways to build out a space to add to the Nurtury for staff children and others in the community. The top three priorities listed by the staff were the Nurtury expansion, the outdoor master plan and the fitness room.
  - j. Indiana Supreme Court Update - Barbara passed along an update from the attorney that new information could be expected soon.
  - k. 403(b) Discussion - Tabled
  - l. Propose 2019 Board Officers Slate for Election - The Board made no changes to the slate.
  - m. Annual Review of Board Survey for Staff - Sridhar shared the questions for the staff as written for 2019. This will be reviewed again in March with the addition of the new Board member's name.
  - n. Conflict of Interest Annual Signing - The Board reviewed the policy and signed the agreements.
  - o. Change to Lottery Guidelines - The Board reviewed the changes and approved the changes as presented.
  - p. Title I Funding - Declining 2019-2020 Final Calculation of Funds - Barbara reviewed the 19-20 allocation and explained why the school was not accepting these funds.
  - q. Legal - Additional Budget Funding - Barbara presented the need for legal funds to support a staff member's H1B visa.
6. **Consent Agenda** - Motion to approve by Rothbauer, second by Daugherty. All in favor.
- a. Claims approval – November and December 2019



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- b. Staff Priorities - The Board was presented with the staff priorities and agreed with them as listed: the Nurtury expansion, the outdoor master plan, and the fitness room.
- c. 403(b) Discussion - Tabled
- d. Election of Officers - Melissa Merida, President; Sridhar Ramachandran, Vice-President; Kyle Daugherty, Treasurer; Susan Rothbauer, Secretary
- e. Change to Lottery Guidelines - approved.
- f. Title I Funding - Declining 2019-2020 Funds - approved.
- g. Legal - Additional Budget Funding - approval of up to \$6,000 in legal expenses for H1B visa.
- h. Expansion/CASA Update - approval of allocating \$12,500 for the Family Restroom at the Early Ed location and wall for the Fitness Room projects.

## 7. Announcements

- a. Next Regular Board Meeting - March 10, 2020, 6:00pm at school unless Executive Session then 6:30pm.
- b. Creativity, Inc./The Sound of Music, CM Players - April 28th- May 1st
- c. Big History of Earth and Space Exhibition - Thursday, May 14th
- d. Spring Celebration - Saturday, May 16th, 11am-3pm Perrin Park in Jeffersonville
- e. Barbara shared an update from the email recently sent regarding a recent Alumni's passing.

- 8. **Adjournment** - Motion to adjourn at 7:26pm by Clifton, second by Lewis. All in favor.

Minutes approved on May 12, 2020 by:

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Melissa Merida, President

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Sridhar Ramachandran, Vice President

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Kyle Daugherty, Treasurer

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Susan Rothbauer, Secretary



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Jared Law-Penrose, Member

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David Clifton, Member

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Courtney Lewis, Member