



MINUTES

Board of Directors - Regular Meeting - May 12, 2020 - 5:00pm

1. **Call to Order** - The meeting was called to order at 5:06pm by Sridhar Ramachandran, Vice-President.
2. **Roll Call** - present via Zoom virtually
 - a. **Present:** Melissa Merida, Sridhar Ramachandran, Susan Rothbauer, David Clifton, Jared Law-Penrose (until 6:30)
 - b. **Absent:** Courtney Lewis, Kyle Daugherty
3. **Approval of Minutes from Regular Meeting February 11, 2020 and Executive Session April 14, 2020.** Motion to approve by Rothbauer and seconded by Law-Penrose. All in favor.
4. **Approved Public Participation** - none.
5. **Special Reports**
 - a. Scholarship Drawings: Horseshoe (Caesars) Foundation, WesBanco, New Albany Rotary, NAACP, EAB - Caitlyn and Barbara - For the EAB scholarship, there were five applicants, and Melani Bouvier was drawn and selected. For the Caesars Foundation Scholarship there were two applicants, and Analese Henderson was drawn and selected. For the Rotary Scholarship there were three applicants, and Mia Lopp was drawn and selected. No Wesbanco or NAACP awards were given this year.
 - b. Enrollment/Lottery/Marketing Update - Glenn reported that Early Education is full for AM only learners and there are about three slots for PM only, which means that Early Education is on budget. There are 9 openings in the teens, but 9-12 and 12-14 are each over enrolled by two learners. There will be an effort to continue to fill the teen openings with teens in 9th and 10th levels. Melissa gave an update on the online applications process utilizing PDFFiller and now available on the CM website. She explained how the new process will allow us to create better ads for social media, and to better utilize tracking from the website Google Analytics to target visitors to the site for future advertising.
 - c. Human Resources Update - Barbara discussed with the staff the employment agreements and reminded that salaries will remain static, as well as the potential



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of doing the CSP as a percentage of pay versus a set amount per employee. There were three positions available, and two of these were hired. There is one 6-9 position being filled by a current 3-6 teacher. This 3-6 position will be filled based on the current Early Education enrollment. Barbara reported on the IN Governor's "Back on Track" plan and discussed what might be possible for re-opening in the fall. Jennifer McCormick of the INDOE said schools should be prepared for a hybrid model of online and in-person learning. Barbara gave the staff a survey to solicit their input. She will work during the summer on presenting possibilities for the school opening for extended care, as well as possibly a limited number of days per week. She is also trying to develop a way to open the Nurtury. She did discuss this also with Jamie Garwood at Ball State. Gov. Holcomb will not make decisions or offer guidance about the State's schools until July 4th at the earliest. Connections with families during this time have been so valuable and hope to continue into next year.

- d. School Success Update - The State is looking at waiving IREAD-3 and ISTEP 10 (formerly Graduation Qualifying Exam) for this year, and potentially indefinitely. ISTEP 10 would move to SAT testing. Other school success tools have been postponed this year. The staff is working to adjust curriculum expectations for next year, and creating a minimized content based on e-learning capacity for next year. There has already been amazing learning about online tools, and now the summer goal is learning how to use online tools better and more effectively.
- e. Board Policy Manual: Proposed Revisions - Tabled
- f. Treasurer's Report: February, March and April 2020 Credit Card Statements Review, Quarterly Bank Statements Review, Quarterly Investments Review - Kyle - Tabled
- g. Board Quarterly Financials - December Balance Sheet and Statement of Activities - Tabled for December and March Reports
- h. CASA Update - Barbara said this construction was still in progress and slated to be finished in July and gave the updated budget for the project. There have been savings and additional projects able to be added, including the Early Education Restroom and the Fitness Room wall that were on the CSP list.
- i. Indiana Supreme Court Update - The Indiana Supreme court denied the lower court decision.
- j. 403(b) Discussion - Tabled



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- k. Annual Review of Board Survey for Staff - no changes were made to the survey, will be given as presented.
 - l. Board Meeting Dates 2021-22 - tabled until December 2020
 - m. Director's Review Committee - The Committee will consist of David, Melissa M., and Sridhar. A meeting will be held in June via Zoom.
 - n. Application/Lottery Requirements Review and Update - Coronavirus Update - no changes, will be approved as presented.
 - o. Nurtury Update and Summer programs - Barbara's recommendation is to keep the Nurtury and summer programs closed. The school is looking at masks and thermal scanners to help plan for the future.
 - p. 2020-21 Employment Agreements/Cooperative Supplemental Pay - Barbara re-shared that salaries remain static at the amounts for 19-20 agreements, and that a decision on the CSP should be made in the fall, per the consent agenda as written.
 - q. Board Discussion of School Calendar and PPP Loan - Barbara discussed that the school received the PPP loan. She discussed the plan to communicate about this to the public and the impact of the Nurtury and Early Education budgets on the school's revenue.
6. **Consent Agenda** - Motion to approve by Rothbauer, second by Clifton. All in favor, Law-Penrose not present for the vote.
- a. Claims approval – January, February, March 2020
 - b. CASA - adjusted budget approved as presented.
 - c. 403(b) Discussion - Tabled
 - d. Board Meeting Dates 2021-22 - Tabled
 - e. Application/Lottery Requirements - Coronavirus Update - Changes are approved as presented.
 - f. Nurtury Program and CM Summer Programs - These are canceled for the Summer of 2020 and will revisit the Nurtury decision later in the summer looking toward a fall re-opening.
 - g. 2020-21 Employment Agreements/Cooperative Supplemental Pay - Employment Agreements will remain at the same salary as the 19-20 Employment Agreement except where plans were in place, or for a change in position. Cooperative



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Supplemental Pay will be reviewed and decided in the fall, with the amount to be decided potentially based on a percentage of the salary.

7. Announcements

- a. Next Regular Board Meeting - June 9th, 2020 6:00pm unless Executive Session then 6:30

- 8. Adjournment** - Motion to adjourn at 7:17pm by Clifton, second by Ramachandran. All in favor.

Minutes approved on June 9, 2020 by:

Melissa Merida, President

Sridhar Ramachandran, Vice President

Kyle Daugherty, Treasurer

Susan Rothbauer, Secretary

Jared Law-Penrose, Member

David Clifton, Member

Courtney Lewis, Member