community montessori

MINUTES

Board of Directors - Regular Meeting - December 11, 2018 - 6:00pm

1. **Call to Order** - The meeting was called to order at 6:07pm by Nicole Yates, President.

2. **Roll Call** -
    a. **Present:** Nicole Yates, Sridhar Ramachandran, Kyle Daugherty, David Clifton, Susan Rothbauer
    b. **Absent:** Melissa Merida

3. **Approval and Signature of Minutes from Regular Meetings September 11, 2018 and November 13, 2018** - Barbara answered questions from the November meeting. Motion to approve the November minutes made by Clifton, seconded by Daugherty. All in favor. Daugherty made a motion to approve the September meeting minutes, Rothbauer seconded. All in favor.

4. **Approved Public Participation** - none.

5. **Special Reports** -
    a. Board Interview: Jared Law-Penrose - Jared was introduced to the Board, and shared about his background. The Board asked questions. The board discussed adding Jared to the Board.
    b. Enrollment/Lottery/Marketing Update - Glenn reported on the December 7th Lottery deadline results. There will be at least 120 applicants in the lottery. More may be added due to early entry Kindergarten applicants. Nurtury enrollment is still full. Early Education enrollment for 2018-2019 is stable.
    c. Human Resources Update - Barbara reported that staffing is still full. One position which is not returning will be filled in the Spring. The Board asked about the open part-time Nurtury position, and that position was filled.
    d. School Success Update - Barbara shared information about the Teens program. Barbara discussed the new process with the Graduation pathways for other ways to meet graduation requirements. She shared the process for the new CM ISTEP 10 Retake Opt Out Form. The school gave the ASVAB for the first time this year.
    e. Board Development/Board Applicant Tours - Board discussed, not necessary at this time.
    f. Board Retreat/Planning Meeting for 2018/19 - tabled.
    g. Board Policy Manual: Proposed Revisions - tabled.

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h. Treasurer's Report: November Credit Card Statements Review - Kyle reviewed the statements with the Board. The Board asked questions.

i. BSU Charter Contract - Barbara reported on a conversation with Bob Marra, Ball State University. Barbara shared the Charter Amendment documents requested by Ball State with the Board. The Board asked questions.

j. Conduct Adjustment in Family Handbook - tabled.

k. 2019-2020 School Calendar - Barbara reviewed the calendar.

l. Selection of Board Member to attend Charter School Lottery - Nicole will select for the lottery.

m. Nomination of Board Officers for February Annual Meeting - Barbara reviewed the membership of the Board. The Board discussed the slate. Susan offered to serve as Board Secretary.

6. **Consent Agenda -** motion to approve by Rothbauer, seconded by Daugherty. All in favor.
   a. Claims approval – October 2018
   b. BSU Charter Contract amendment approval
   c. 2019-2020 School Calendar approval
   d. Selection of Nicole Yates to attend Charter School Lottery
   e. Approval of new Board Member Jared Law-Penrose

7. **Announcements -**
   a. Charter School Enrollment Lottery: February 11, 2019 5:00-6:30pm in the Distance Learning Lab.
   b. Next Regular Board Meeting: February 12, 2019 6:00pm at school unless Executive Session then 6:30pm. NO meeting in January.

8. **Adjournment -** Motion to adjourn made at 7:20pm by Ramachandran seconded by Clifton. All in favor.

Minutes approved on February 12, 2019 by:

Nicole Yates, President

Sridhar Ramachandran, Vice President

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Kyle Daugherty, Treasurer

Melissa Merida, Secretary

Susan Rothbauer, Member

David Clifton, Member