



# Application for 0-3 Program

Please return this form to: Community Montessori, 4102 St. Joseph Road, New Albany IN 47150  
Hours of operation 8:00 am – 5:30 pm, Monday through Friday.  
We offer five-day a week programs.

## Child's Information *Please print neatly.*

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Last First Middle MM DD YYYY

Preferred Name: \_\_\_\_\_ Gender: Male Female

Does this child have a sibling currently attending Community Montessori? Please list below:

Name: \_\_\_\_\_ Studio: \_\_\_\_\_

Name: \_\_\_\_\_ Studio: \_\_\_\_\_

Expected Start Date:

## Parent/Guardian Information *Please print neatly.*

Name(s): \_\_\_\_\_ Relation to Child: \_\_\_\_\_ Custodial Parent?: Y N

Address: \_\_\_\_\_ Home Phone: ( ) \_\_\_\_\_

City/St/Zip: \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_

Email Address: \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_

### Tuition and Supply Fees:

- \$35.00 non-refundable application fee. Upon receipt of your completed application, if spots are available, we will call you to schedule an observation. **Observations are by appointment only.** The application process consists of: completed application, Family Communication and Family Commitment form, as well as payment of the \$35.00 application fee.
- If we hold a spot longer than two weeks, we will also require an additional \$550 non-refundable deposit. This deposit will cover the first two weeks of the child's enrollment, or be forfeited in the instance the family chooses not to enroll.
- \$200 non-refundable Material & Supply fee is due upon enrollment. Although families will supply diapering supplies, this fee will provide children with items such as lunch containers, sleep sacks, parent educational materials, etc.
- \$275 per week tuition, payable through our FACTS online payment system. This tuition will be deducted each Monday with the exception of scheduled closings (see our website for more details). Although rare, days closed for inclement weather are not prorated.
- A notice of 30 enrollment day will be required if withdrawing a child before end of the program year.
- This is a five-day program. The cost for the program is the same regardless of the age of the child or their time in attendance.
- Late pick-ups will need to pay \$5 for every 15 minutes, payable in cash to the caregiver.

Enrollment at the Community Nurtury does not guarantee enrollment at Community Montessori. Families must complete the application process again when moving to Community Montessori's Early Education program for 3-6 year olds.

Positions at The Community Nurtury are filled on a first-come basis by age level, with preference for spaces given to staff members of Community Montessori.

My signature below indicates that I have read and understand the above.

Signature of Parent/Guardian

Date

Signature of Parent/Guardian

Date

OFFICE USE ONLY: Date Received: \_\_\_\_\_ Payment: \_\_\_\_\_ Date Observ. Completed: \_\_\_\_\_

Rev. 3.19.19





# FAMILY COMMUNICATION FORM

**Child's Name:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_

We believe The Community Nurtury can be for every child, but may not be for every family. This information will help us create a dialogue with each family to further share the beliefs of the RIE influenced approach used at The Community Nurtury. We do not discriminate in admittance to our school on the basis of race, color, national or ethnic origin, gender, income or disability.

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1. How did you hear about us?
  2. What questions do you have after reading the brochure and viewing the resources online?
  3. Describe your child's routine at home.
  4. What are your child's likes and dislikes?
  5. Do you have any concerns about your child?
  6. Has your child been in daycare or with an individual as caregiver?
  7. Describe your method and/or philosophy concerning parenting your child.
  8. Does your child have any health/ability concerns? If yes, please explain:
  9. Any other comments about your child you would like to share with us:

Office Use Only: Rec'd: \_\_\_\_\_ By: \_\_\_\_\_



# Parent Partner Commitment Form

## 0-3 Program

We, the family community of The Community Nurtury, will be consistent with this commitment form to heighten the experience of our child(ren). The intent of this form is to help us all organize and take advantage of our commitment to the communication and education of our child.

- We will read and abide by all guidelines and policies of the Community Montessori Family Handbook and Community Nurtury information.
- We will communicate with the staff any pertinent information pertaining to our child or family.
- We will be consistent with notifying Community Montessori with any absence or change in daily schedule.
- We will read and discuss any philosophy, questions or concerns with the Educators in the program consistently.
- We will support our child in bringing a “nutritious” lunch daily and pack all lunch and snack items in the Community Nurtury food container or proper storage for breast milk. We will also support the “one small dessert” procedure and pack only water, juice or milk in a daily container provided.
- We will attend regular parent education workshops and participate in discussions whenever offered.
- We will email, discuss, or communicate any pertinent information about our child daily.
- We will respect the staff at The Community Nurtury. Any questions, concerns, or comments should be directed to the lead Educator(s). Any school related questions, concerns, or comments should be communicated directly to Barbara Burke Fondren, Director of Community Montessori. Special conferences can be scheduled with the Educator(s) and Director both in attendance. We adhere to a Gossip Free campus and believe modeling this to our children is of the highest importance!
- We will assist The Community Nurtury by committing at least 10 hours of our time and/or talent to the needs or activities of the program.
- We will read to our child daily based on the interests and learning style of our child.
- We will work toward a being an avid observer of our child’s actions, allowing them to be active problem solvers and director of their own play. We will give them our undivided attention during caregiving activities.
- We understand that there are certain components of this program that are unique to this community (ie. not adhering to “tummy time” or items like swings, etc.) and recognize that consistency between the home environment and The Community Nurtury is beneficial to our child.

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Parent/Guardian

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Date

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Parent/Guardian

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Date